

**COMPREHENSIVE PLAN REVIEW COMMITTEE  
ETHICS TRAINING SESSION  
January 11, 2020**

**COMMITTEE MEMBERS PRESENT**

Doug Shockey, Chair  
Jeff Beckley  
Michael Bronsky  
Jaci Crawford  
Jim Dillavou  
Erin Dougherty  
Carolyn Doyle  
Xinyi Gong  
Richard "Larry" Howe  
Mary Jacobs  
Hilton Kong  
Salvator La Mastra  
Michael Lin  
Jijie "Jack" Liu (arrived at 8:43 a.m.)  
Yoram Solomon  
Sara Wilson

**STAFF PRESENT**

Christina Day, Director of Planning  
Michelle D'Andrea, Deputy City Attorney  
Michael Bell, Comprehensive Planning Manager  
Christina Sebastian, Lead Planner  
Kendra Cobbs, Senior Planner  
Linette Magaña, Administrative Support Supervisor  
Denise Zarate, Senior Administrative Assistant  
Steve Andrews, Producer

**FREESE AND NICHOLS CONSULTANTS PRESENT**

Dan Sefko  
Daniel Harrison  
Eddie Haas  
Eleana Tuley  
Colton Wayman

Dan Sefko called the training session to order at 8:30 a.m. on Saturday, January 11, 2020, at event1013, located at 1013 E. 15th Street in Plano, Texas.

In compliance with Section 2-100 of Chapter 2 of the Code of Ordinances of the City of Plano, committee members received mandatory training as to the provisions of the Code of Conduct of the City of Plano from Deputy City Attorney Michelle D'Andrea. Committee members signed the Notification of Compliance form at the conclusion of the training.

**COMPREHENSIVE PLAN REVIEW COMMITTEE  
REGULAR MEETING  
January 11, 2020**

**COMMITTEE MEMBERS PRESENT**

Doug Shockey, Chair  
Jeff Beckley  
Michael Bronsky  
Jaci Crawford  
Jim Dillavou  
Erin Dougherty  
Carolyn Doyle  
Xinyi Gong  
Richard "Larry" Howe  
Mary Jacobs  
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Linette Magaña, Administrative Support Supervisor  
Denise Zarate, Senior Administrative Assistant  
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**FREESE AND NICHOLS CONSULTANTS PRESENT**

Dan Sefko  
Daniel Harrison  
Eddie Haas  
Eleana Tuley  
Colton Wayman

Chair Shockey convened the Committee into the regular meeting on Saturday, January 11, 2020 at 9:00 a.m. at event1013, located at 1013 E. 15th Street. All members were present. Chair Shockey led the Committee in the Pledge of Allegiance.

- 1) **Introductions** – Dan Sefko welcomed the group and reviewed the day's agenda. Christina Day introduced Planning Department staff assigned to the project. Mr. Sefko introduced the Freese and Nichols staff and kicked off the introductions of the Committee members.

- 2) **Purpose of Project** – Mr. Sefko presented the purpose of the comprehensive plan review, including a background of the Plano Tomorrow Comprehensive Plan, Keys to Success, and an overview of the review process.
- 3) **Ice Breaker Exercise** – Elena Tuley facilitated an ice breaker activity with the Committee. All members participated in the activity.
- 4) **Planning 101** – Mr. Sefko presented an overview of Planning 101, including the local government’s authority to plan, the purpose of a comprehensive plan, how comprehensive plans are used, and benefits of having a comprehensive plan.
- 5) **Review CPRC Survey Results** – Daniel Harrison presented a summary of responses to the online survey to the Committee. Some questions were asked and discussion was held.
- 6) **Issue Identification Exercise** – Mr. Sefko asked the committee to identify issues that are important to Plano. Committee members were each given 3-5 minutes to share their thoughts and concerns. Ms. Tuley scribed notes of the Committee’s responses on flipcharts.
- 7) **Discussion of Topics for Next Meeting** – Mr. Sefko led a discussion regarding topics for the next meeting. Notes from Item 6 were placed on easels at the front of the room to guide the discussion. Following discussion, the Committee directed Mr. Sefko to evaluate the survey responses and feedback, and to provide recommendations on how the Committee should proceed discussing relevant topics at future meetings.

At the next meeting, the group will review the vision statement as an agenda item. Staff will distill topics of concern from the survey responses and issue identification exercise. The group will define the terms within those topics and use them to guide future discussion.

- 8) **Next Meeting** – Mr. Sefko notified the Committee of the next meeting date and time, and advised that the meeting would include nomination and election of a Vice Chair. The group decided to hold the election during the current meeting. Michael Bronsky volunteered to serve as the Vice Chair.

ELECTION: The Committee, having no other volunteers/nominees, voted unanimously to nominate and elect Michael Bronsky to serve as the Vice Chair.

Chair Shockey detailed expectations and discussed the schedule of future meetings. The next meeting is scheduled for Wednesday, January 22, at 6:00 p.m. in Training Room A of the Plano Municipal Center, 1520 K Avenue, Plano, Texas.

## 9) **Adjournment**

With no further discussion, Chair Shockey adjourned the meeting at 12:00 p.m.



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**Doug Shockey, Chair**